



Femme De Menage Job Description

Job Title: Femme De Menage

Job Summary: Maintain and clean a safe working environment.

Responsibilities and Duties:

- Clean student restrooms at least 2x daily.
- Clean adult restrooms once daily.
- Clean the kitchen areas daily.
- Empty and take out trash daily.
- Wash off tables and sweep floor after lunch.
- During days of inclement weather, assist in taking down and set up tables in cafeteria and stack chairs in preparation of PE classes.
- Dust as needed.
- Keep windows clean.
- Clean floors.
- Vacuum rugs.
- Make sure walks within the school grounds are clean in the morning.
- Supervise and help young students in the restroom as needed.
- Assist young children in changing clothes when needed.
- Maintain inventory of cleaning supplies.

Qualification and Skills:

- Ability to communicate and follow directions.
- Commitment to do a good job and take pride in their work.

Hours: 8:00 am – 6:00 p.m., 1 hour for lunch and additional time for breaks

Reports to: Executive Assistant and Director

Starting Salary: 600 dt/month